

Organizational Meeting  
January 9, 2017

The Organizational Meeting of the Town Board of the Town of Pittstown was held January 9, 2017 at the Town Hall, Tomhannock, New York. Those present included Supervisor, Verna Hansen, Councilpersons, Matthew Curley, Tanya Lipinski, Erin Maxon, and Jason Eddy.

Supv. Hansen called the meeting to order 6:00 p.m. followed by the Pledge of Allegiance. She advised that we are here to hold our Organizational Meeting.

**#1-2017** Resolved: Maxon, Second: Eddy to adopt the 2017 Rules of Procedure. Vote: Ayes – all; Nays – none.

**#2-2017** Resolved: Eddy, Second: Curley to adopt the 2017 Procurement Policy. Vote: Ayes – all; Nays – none.

**#3-2017** Resolved: Lipinski, Second: Maxon that the Troy Record be designated as the official newspaper of the Town. Vote: Ayes – Lipinski, Maxon, Eddy and Hansen; Nays – Curley.

**#4-2017** Resolved: Eddy, Second: Lipinski that M&T Bank is designated as the official bank for the Town depository. Vote: Ayes – all; Nays – none.

**#5-2017** Resolved: Curley, Second: Eddy to adopt the 2017 Addendums A, B and C with the proposed changes. Vote: Ayes – all; Nays – none.

**#6-2017** Resolved: Curley, Second: Maxon that Supv. Hansen is authorized to pay the National Grid, Verizon Wireless, Employee Health Benefits, Time Warner Cable, two-way radio tower service, New York Light Energy and other utility bills received. Vote: Ayes – all; Nays – none.

**#7-2017** Resolved: Lipinski, Second: Curley to re-appoint Colleen Allsop as Court Clerk to Justice Paul MacNaughton and Kenneth Marbot. Vote: Ayes – all; Nays – none.

**#8-2017** Resolved: Eddy; Second: Lipinski that the following officials are designated to deposit and withdraw funds on behalf of the Town: Verna Hansen – Supervisor, Michelle Hoag – Town Clerk, Susan Craver – Tax Collector, Kenneth Marbot – Town Justice, Paul MacNaughton – Town Justice, and the Deputy Supervisor. The following may deposit funds on behalf of the Town: Colleen Allsop, – Court Clerk and the Town Bookkeeper. Vote: Ayes – all; Nays – none.

**#9-2017** Resolved: Maxon, Second: Eddy that the Town Board hold their regular monthly meeting on the 2<sup>nd</sup> Monday of every month at the Town Hall at 6:30 p.m. except when the second Monday falls on a holiday, then the monthly meeting will be held on the following Tuesday. Vote: Ayes – all; Nays – none.

**#10-2017** Resolved: Curley, Second: Lipinski that the petty cash fund for the Court Clerk be kept at \$200.00, the Town Clerk cash box kept at \$200.00 for making change and \$100.00 for the monthly clean up for making change. Vote: Ayes – all; Nays – none.

**#11-2017** Resolved: Hansen to re-appoint Maren Stein as Town Historian.

**#12-2017** Resolved: Maxon, Second: Lipinski to reappoint Michelle Hoag as Registrar and Colleen Allsop as Deputy Registrar. Vote: Ayes – all; Nays – none.

**#13-2017** Resolved: Eddy, Second: Hansen to re-appoint Austin Subcleff as Dog Control Officer. Vote: Ayes – all; Nays – none.

**#14-2017** Resolved: Lipinski, Second: Maxon to reappoint Joe Ferrannini as Chairman of Abandoned Cemeteries. Vote: Ayes – all; Nays – none.

**#15-2017** Resolved: Lipinski, Second: Hansen to re-appoint Donald Bugbee as Building Inspector/Code Enforcement Officer. Vote: Ayes – Curley, Lipinski, Eddy, & Hansen; Nays – none; Abstains – Maxon.

**#16-2017** Resolved: Eddy, Second: Curley to re-appoint Frederick Howard to a five-year term to the Zoning Board of Appeals, which term expires on December 31, 2021. Vote: Ayes – all; Nays – none.

**#17-2017** Resolved: Hansen, Second: Curley to re-appoint Jared Waugh to a 5-year term to the Planning Board, which term expires December 31, 2021. Vote: Ayes – all; Nays – none.

**#18-2017** Resolved: Eddy, Second: Maxon to appoint John Hourigan to the unexpired planning board member term of Timothy Starin; which expires December, 2018. Vote: Ayes – all; Nays – none.

**#19-2017** Resolved: Eddy, Second: Lipinski to appoint Jared Waugh as Chairman to the Planning Board. Vote: Ayes – all; Nays – none.

**#20-2017** Resolved: Hansen, Second: Maxon to re-appoint Stacey Goldstein as Counsel to the Town Board. Vote: Ayes – all; Nays – none.

**#21-2017** Resolved: Curley, Second: Verna to re-appoint Thomas Kenney as Zoning Board Attorney. Vote: Ayes – all; Nays – none.

**#22-2017** Resolved: Maxon, Second: Eddy to re-appoint Michelle Hoag as Operations Secretary. Vote: Ayes – all; Nays – none.

**#23-2017** Resolved: Eddy, Second: Lipinski to re-appoint Matt Demars, Highway Superintendent, as manager of the highway equipment and proceedings at the designated debris sites. Vote: Ayes – all; Nays – none.

**#24-2017** Resolved: Hansen that Erin Maxon be re-appointed as Deputy Supervisor.

**#25-2017** Resolved: Hansen, Second: Curley to re-appoint David Schmidt as Chairman to the Zoning Board. Vote: Ayes – all; Nays – none.

**#26-2017** Resolved: Maxon, Second: Lipinski that Maureen Seel be re-appointed as Bookkeeper. Vote: Ayes – All; Nays – none.

**#27-2017** Resolved: Curley, Second: Eddy to re-appoint Brian Kane as Town Hall Custodian. Vote: Ayes – all; Nays – none.

**#28-2017** Resolved: Maxon, Second: Lipinski to re-appoint Cynthia Parillo to a 5 year term to the Ethics Board which term expires December 31, 2021.

Motion: Hansen, Second: Eddy to adjourn the meeting at 6:15 p.m.

Respectfully submitted,

Michelle A. Hoag  
Town Clerk